

# Chittagong Independent University (CIU)

12, Minhaj Complex, Jamal Khan Road, Chattogram

## SUMMER- 2025

### **ADMIT CARD COLLECTION NOTICE FOR FINAL EXAMS**

**(FINAL EXAM SCHEDULE: 24 to 28 August 2025)**

We kindly request all students of CIUBS, SSE, and SLASS to collect their admit cards for the upcoming "FINAL EXAMS" by clearing all outstanding fees according to the following schedule:

Program	Contact Person	Designation	Room No.	Collection Date	Collection Time
BBA & MBA Programs	Mr. Mohammad Rasel Eusoofi	Assistant Director, CIUBS	3407 (3rd Floor Roksana Monjil)	13 to 21 August 2025	10:00 am to 4:00 pm
B.Sc. (Engr.) Programs	Ms. Moumita Das	Manager, SSE	2305 (2nd Floor Roksana Monjil)	13 to 21 August 2025	10:00 am to 4:00 pm
BA (Hons.) & MA in English Programs	Mr. Masukur Rahman	Manager, SLASS	1703 (6th Floor, Minhaj Complex)	13 to 21 August 2025	10:00 am to 4:00 pm

**Please take note of the following:**

- Please ensure that all fees are paid in accordance with your billing statement to collect your admit card.
- Admittance to the FINAL Exams will not be granted without an admit card.
- Students are kindly requested to collect their admit cards on the designated dates mentioned above. Collecting admit cards during the examination period is strongly discouraged to avoid last-minute inconvenience.
- Admit cards must be collected in person: requests to collect them on behalf of others will not be considered.

  
Sarker Kamrul Mamun 4.8.2025

Controller of Examinations

Date: 04.08.2025